HAZARDOUS WASTE SATELLITE ACCUMULATION AREA (HWSAA) OR HAZARDOUS WASTE CENTRAL ACCUMULATION AREA (HWCAA) MANAGER APPOINTMENT MEMO

For use of this form, see the Hazardous Waste Management Plan; the proponent is DPW-ENRD

(office symbol) (date)

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: HWSAA or HWCAA Manager Appointment

1. The individuals listed in the attached table are appointed as the HWSAA or HWCAA Managers for their assigned work areas.

2. Authority for this appointment is the Hazardous Waste Management Plan (HWMP) Section 3, which requires appointment of a HWSAA and HWCAA manager for each HWSAA and HWCAA location on Fort Rucker. The requirement to have a HWMP is included in AR 200-1 Section 10-1d(3).

3. Purpose: To perform duties as HWSAA or HWCAA Manager as specified in the HWMP.

4. Period: Until reassigned or relieved of these duties.

5. Special Instructions: Appointees must attend the HWSAA Manager or HWCAA Manager Course (as appropriate to duties) within six months after being appointed and attend an annual refresher thereafter.

POC NAME: PHONE:

COMMENTS:

(signature block)

(signature block)

DISTRIBUTION:
ORGANIZATION COMMANDER/DIRECTOR
CURRENT MANAGER
NEWLY APPOINTED INDIVIDUAL
DPW-ENRD (ATTN Travis Farmer, travis.a.farmer5.civ@army.mil)

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Name	HWSAA or HWCAA	Primary or Alternate	Phone	Location	Person Replaced

**NOTE: Organizations may substitute an organization-generated table containing at least the information specified in this template. Attach additional pages as necessary. Indicate N/A in the line for person replaced if the individual is not replacing someone else with this appointment.*